

Date: 9/14/06 **Memorandum: Meeting Review Notes** for:

Phase 1- Automatic Fire Suppression Work Service and Domestic Water Entry and Related Site Work:

On-site meeting & walk through at 1108 S.First St / Champaign, II. Alpha Rho Chi Fraternity.

Reference: February 28,2005 City of Champaign letter ordinance amending Chapter 13 of current Champaign Municipal Code, 1985 with article VI Fire Prevention and Protection of Hazardous Material - Retrofit Fire Sprinkler Requirements in Existing Buildings: the act requires installation of an automatic fire sprinkler system at Alpha Rho Chi by November 16, 2009 as published by the City Clerk.

Persons present: Sue Nachtigall Control Corp President / Doug Milburn Alumni Assn President
Implementation Committee for the Automatic Fire Suppression Work: Tom Napier/ Kendall Kirkpatrick/
Chris Enck (for site walk thru only) and Greg Hargus House and Grounds Committee.

Scope of Work for and adjenda was reviewed with the Implementation Committee for the Automatic Fire Suppression Work as well as Site plan drawings and details. The following is a summary of the Committee's responses and comments:

Doug Milburn- Doug would like to avoid the new proposed step at the areaway to basement and requests further study to solve grade water flow into the basement in lieu of this step. Doug suggested that the active Chapter be given two options for the location of bike parking: location as shown on plan and also east plant bed at concrete slab parking lot space. The notes for this meeting should be distributed to the Alumni via Website. Doug would also like to receive costs for a Green solution to paving the east parking lot and driveway. Doug further suggested that a PVC pipe between the Chapter House and the Annex for the use of internet be discouraged but for the use of this PVC line for video surveillance is probably satisfactory .

Sue Nachtigall- Sue would like to request from contractor's options for upper terrace retaining wall in lieu of cast-in-place concrete retention wall. The following is to be in-scope Base Bid Work

Retention and rip rap / revised to different design

Brick wall pier Demolition Work

New domestic water service

New grading at brick courtyard for positive drainage and related drive paving /grade work Sue has already discussed financing with Dave Lyons, Control Corporation Treasurer and will review scope & estimates with Dave at Homecoming (Oct 6,2006).

Tom Napier- Tom liked the idea of receiving Alternate bid prices to add on items of expense which are desirable but not required to achieve positive water flow correcting drainage problems. Tom asked that possibility of eliminating window well WW#1 & #2 drainage be cut-off of from existing tiles draining into basement sump pit be studied. It could surface drained into the new spillway ditch at north west building corner. Tom further suggested that the reuse of the excavated drive rock be discussed with the excavation/trucking contractor to reuse materials and reduce trucking costs.

Kendall Kirkpatrick: Temporary Parking for Annex tenants for driveway (2 cars) and options if accepted for drainage upgrade work at parking lot and related new surface pavements of parking lot will impact student parking. Relocation vehicle parking of APX actives will be required during New Work. Kendall liked the West terrace new proposed sidewalk and proper stairs alignment to existing walk. Kendall felt this meeting was productive and timely toward implementing required pending City of Champaign upgrade code work.

Other items discussed and agreed upon:

There will be no new work on the Existing West Terrace except the new walk will be installed to proper grades and drainage.

Work is intended to be implemented during Thanksgiving break for new water service entries but the drive grade cut and required brick pavers salvaged and brick wall demolition will be accomplished the week before Thanksgiving break.

Proposals for work will be received 2 weeks prior to start of work. One set of bids for all trades will be given to Sue prior to Homecoming meeting with Dave Lyons.

Temporary parking for one contractor truck may be required after Break. APX students will need to be notified of this work and the required scheduling agreed upon.

Committee will review location of Siamese with City of Champaign Fire Department before proposals are received for work .Also phasing of work into stages : Phase 1 being the installation of water services and sprinkler system drainage shall be reviewed with Sprinkler Contractors .

Brick pavers salvaged will need to be stockpiled by mason on-site at location at Juniper bush at east brick terrace/ north-east corner.

ALTERNATE BIDS will be as follows:

1. Terra block style concrete block pavers with landscape planting nodes (Green solutions) at existing drive
2. New work for brick pier north door and new light to replace old fixture fed to the existing switch wire 1
3. Drainage ditches in gravel parking lot
4. Sub-soil 2" pvc pipe linking Annex to Chapter house and
5. Clean-outs east of (coal bin) storage room: two each and west @ drive Northeast kitchen corner :one each to storm and areaway drain tiles

OPTIONAL BID ESTIMATES will be as follows:

1. Terra block style concrete block pavers (Green solutions) for north east parking lot note; dumpster will require concrete
2. New metal bike rack (similar to U of I style) material (but labor to install included in this scope of work)

The above is the summary of the meeting on September 14th, 2006 and interpretation of actions to be taken. Please notify me of any additions or corrections as soon as possible.

Respectfully Submitted,

Greg Hargus House and Grounds Committee

CC 1 -5 persons present

CC6 Kate /APX Active Chapter President